



ANNUAL GENERAL MEETING MINUTES

September 10th, 2018 - 7:00pm

249 Hirst Ave W, Parksville (formerly VIHA and BC Ambulance)

Members Present: *Jessica Nemlander, Amber Nicol, Becky Baldwin, Carol MacFayden, Jan McNeill, Kris Kjellbotn, Michelle Thornburn, Nicole Backe, Michelle Lebrun, Krista Maddex, Heather Mahony, Lisa Spavin, Deborah Provenchor, Adam Waldie, Tabitha Miner, Tammy Brown, Susan Jones, Alicia Martini, Elaine Shworan, Scott Mahony*

Meeting called to order at 7:05 pm.

1. MOTION to approve the agenda, as presented.

Moved by Kris K, seconded by Michelle L. Motion carried.

2. MOTION to approve the AGM Minutes October 2, 2017, as presented.

Moved by Michelle T, Seconded Heather M. Motion carried.

3. President's Report, Jessica Nemlander

See 2018AGMPresReport.pdf

4. Annual Financial Report, Scott Mahony

The club has \$13 111.82 in the bank to start the year. Have not yet heard whether or not our Community Gaming Grant application for funds has been approved.

ACTION: Scott to follow up and check in with Gaming.

MOTION to approve the 2017-2018 Financial Statements Notice to Reader prepared by Wilson and Associates (unaudited) as presented.

Moved by Becky Baldwin, seconded - Michelle T. Motion carried.

5. Head Coach Report, Carol McFayden

See 2018AGMHeadCoachReport.pdf

ACTION: Add Deb Provenchor’s bio to the website for the 2018-2019 season as Figures Coach

ACTION: Carol and Jessica to ensure all coaches complete BC Synchro new coaching criteria and submit (Vulnerable Sector Verification, Respect in Sport course, Making Ethical Decisions course)

6. Transition to updated Society Act

Motion: Replacement of By-laws

RESOLVED as a special resolution that the current Bylaws of the Society be deleted in their entirety and that the form of Bylaws attached hereto as RWD ByLaws 2018 be adopted as the Bylaws of the Society in substitution for, and to the exclusion of, the existing Bylaws of the Society

Moved by Michelle L, seconded by Adam W. Motion carried

7. Presentation of 2018-2019 Fee Schedule and Fundraising Quotas

| Program | Registration Fee | Monthly Fee | Fundraising Quota |
|-------------------------------------|-------------------------|--------------------|--------------------------|
| Recreation | \$45 | \$75 | \$100 |
| Masters (no Sunday Practice) | \$45 | \$75 | \$100 |
| Masters (Sunday Practice) | \$45 | \$80 | \$100 |
| Limited Competitive | \$60 | \$80 | \$100 |
| Competitive | \$135 | \$160 | \$300 |
| Duet/Solo | n/a | \$20 | \$50 |

September, December, March and May are only ½ the Monthly Fee as we spend less time in the pool due to late start up, Christmas and Spring Break holidays and finishing the season mid-May

8. Draft Operating Budget

MOTION to approve the 2018-2019 Draft Operating Budget as presented

Moved by Adam W, seconded by Alicia Martini. Motion carried

9. Presentation of the Code of Conducts

Documents will be included in the Athlete’s handbooks, parent code of conducts will be mailed out to

the parents and signed electronically.

ACTION: Amber to upload Code of Conduct documents to the website for reference.

10. Election of Board of Directors

| Postion | Name | Nominated by | Second |
|---------------------------|-------------------------------|---------------------|---------------|
| President | Jessica Nemlander | Adam W | Susan J |
| Vice President | Becky Baldwin | Michelle L | Susan J |
| Co-Treasurer | Michelle Thornburn | Susan J | Adam W |
| Co-Treasurer | Nicole Backe | Scott M | Michelle L |
| Secretary | Amber Nicol | Kris K | Becky B |
| Directors-at-Large | Adam Waldie Heather Mahony | Lisa S | Becky B |

MOTION to accept the Board of Directors as elected.

Moved by Michelle T, seconded by Susan J. Motion carried.

11. Meeting was adjourned at 7:48 pm