

Ravensong Waterdancers

Box 498, Qualicum Beach, BC V9K 1T1

Monthly Meeting Minutes
Monday January 11th 7pm
via Zoom



Present: Adam, Christine, Jessica, Carol, Lisa, Julie, Kris, Tammy, Michelle, Becky

Call to Order: 7:01

MOVE to approve the January 11th agenda. Moved by: Jessica. Seconded by: Julie

MOVE to approve the Nov 30th Minutes as circulated. Moved by: Jessica. Seconded by: Christine.

FINANCIAL REPORT

See DecemberTreasurerreport.pdf

MOVE to accept the Balance Sheet showing \$18,450.12 in General and \$5,860.23 in Gaming, and the Financial Report as presented. Moved by: Becky. Seconded by: Michelle.

Refund for Jumpstart stuff. Still working on budget - see attached RevisedBudget2020_2021.pdf

HEAD COACH REPORT

See 2021 January Head Coach Report.pdf

Regarding Masters swimming: **ACTION** - Carol to message Jennifer if one master swimmer can be a coach/swimmer.

L-comp only one swimmer. Does Carol register Kate? (deadline Jan 22). For \$30 it might be better to register. Follow up this week?

No training meet 3 info (should be same as 1 and 2). Basic skills on land + water skills.

FUNDRAISING REPORT

\$2000 SaveOn cards \$2000 Quality Foods. West Coast Seeds, still following up. Thrifty's food cards have not been sorted out yet, and are still an issue.

ACTION - Christine needs help with fundraising duties for the next couple of weeks for health reasons. Julie to monitor emails. Jessica to follow up with anything fundraising related.

OLD BUSINESS

- a. Thrifty's fundraising cards - Still an issue... see fundraising section above.
- b. Financials to accountants - They are sent into the accountant. \$600 from last year that is unexplained. And \$1400 from the summer that is also unexplained.
RDN refund may/june for NAC? Refund for advertising too??

- c. Prep Hours - Sorted out
- d. Covid Policy - New Policy changes not that different from before.

NEW BUSINESS

- a. Financial Policy - excess

ACTION - Jessica to work it into the document for review. (ie: Fundraising for non-profit means that the money stays with the club even if the event the fundraising was collected for does not happen).

- b. Financial Policy - limit for funds?

ACTION - Jessica to write up something for board to review. When our bank reaches a certain \$ value, xxx funds can be used for... uniforms? bursary? GIC earmarked for new sound system? large order of uniforms in standard sizes etc.? financial help? Create some kind of guide that money can be used for. Too much excess money means you get less grant opportunities. Should have language in place before end of season. Grant application opens in March, due by May. ... Group can brainstorm and bring ideas to next meeting.

- c. Survey of Sport Organizations.

ACTION - Becky to forward survey to board to review and assess

- d. Idea for commercial -

Stock footage, 20 sec/30 sec commercial from girls? Mini routine? Footage of banging, figures, coaching etc. Board would have to approve. If board approves, then **ACTION** - Jessica to start getting footage sorted out. Set up a committee, brainstorm, storyboard. **ACTION** - Look into using excess funds for “boosting our post”...

- e. Swim-a-thon: Not happening - Covid restrictions too complicated.

DATE FOR NEXT MEETING - Feb 22 7pm - **ACTION:** Becky to email Jennifer to see if ok to use ZOOM account again.

Meeting adjourned: 7:55

2020/2021 Revised Budget Draft		
Revenue:		Total
	Equipment sales	\$ 29.00
	Monthly dues	\$ 6,343.68
	Registration fees	\$ 1,400.00
	Interest and other	\$ 1.00
Fundraising		
	Purdys chocolates	\$ 668.00
	Grocery store cards	\$ 9,400.00
	Swimathon	
	Other	\$ 934.50
Grants and donations		
	BC Gaming	\$ 8,000.00
	Other	
	Total:	\$ 26,776.18
Expenses:		
Direct costs - Swimmers		
	Awards & Incentives	\$ 950.00
	Resale Swim supplies	
	Registration fees	\$ 1,260.00
Fundraising costs		
	Purdy's Chocolates	
	Grocery store cards	\$ 8,920.00
	Synchro BC raffle	
	Other	
Training costs		
	Coaching Staff wages & benefits	\$ 7,670.28
	Equipment	
	Specialized trainer	
Training rentals		
	Ravensong Aquatic Centre - RAC	\$ 2,388.24
	Nanaimo Aquatic Centre - NAC	\$ -
	Civic centre - Dry land	\$ -
	Other	\$ -
Meet and Competitions		

	Coaches Per diem	\$ -
	Meet & unifor costs	
	Swim meet fees	\$ 840.00
	Travel costs	\$ -
Administrative Expenses		
	Accounting & Legal	\$ 500.00
	Advertising	\$ 350.00
	Club social Events	\$ -
	General and Admin	\$ 401.06
	Interest and bank charges	
	Office supplies	\$ 157.06
	Total Expenses:	\$ 23,436.64
	Net Income:	\$ 3,339.54