



ANNUAL GENERAL MEETING MINUTES

Monday October 18, 2021 7:00pm

Via Zoom

Members Present: *Becky, Erin, Jessica, Carol, Julie, Kris, Amanda, Michelle* **Regrets:** *Christine*

Meeting called to order 7:03

1. MOTION to approve the agenda, amended as presented.

MOVED Kris **SECOND** Amanda

2. MOTION to approve the October 19, 2020 AGM Minutes, as presented.

MOVED Becky **SECOND** Kris

3. Annual Financial Report, Julie Bichel

See 20-21 RSWD financial report.pdf

MOVED Amanda **SECOND** Kris

4. Head Coach Report, Carol MacFayden

See Head Coach Report Oct 21.pdf

NOTED: Since we are not going to have a Winter Water Show this season, a suggestion was made to possibly film our routines (at NAC) and then share the link with parents.

5. Presentation of 2021-2022 Fee Schedule and Fundraising Quotas, Jessica Nemlander

Program	Registration Fee	Monthly Fee	Fundraising Quota
Recreation	\$50.00	\$85.00	\$100.00
Limited Competitive	\$70.00	\$125.00	\$150.00
Masters (w/o Sunday)	\$50.00	\$85.00	\$100.00
Masters (w/Sunday)	\$70.00	\$115.00	\$150.00
Competitive	\$160.00	\$165.00	\$300.00
Solo (extra routine)	n/a	\$50.00	\$75.00
Duet (extra routine)	n/a	\$30.00	\$75.00

Families with more than one swimmer in the club will have a fundraising quota of only ½ of the second swimmer with the smaller fundraising amount.

MOTION to approve the 2021-2022 Fee Schedule as presented.

MOVED Kris **SECOND** Becky

6. Draft Operating Budget

See 2021-2022 RWDbudgetOCT21.pdf

MOTION to approve the 2021-2022 Draft Operating Budget as presented.

MOVED Michelle **SECOND** Amanda

NOTED: No winter social event, so budget will reflect just the year end social event

7. Election of Board of Directors

Postion	Name
President	
Vice President	Adam
Co-Treasurers	Julie
Secretary/Website	Becky
Directors-at-Large	Christine, Jessica, Michelle

MOTION to accept the Board of Directors as presented at the AGM

MOVED Kris **SECOND** Amanda

Other Volunteer Positions

Fundraiser Co-ordinator: Christine & Jessica

Social Co-ordinator: n/a

Registrar: Carol

8. Changing of Signing Authority

MOTION to KEEP signing authority for the Ravensong Waterdancers Synchro Club to the

following people: Julie Bichel, Becky Baldwin, Michelle Thorburn, Christine Schram.

MOVED Kris **SECOND** Amanda

This motion means that the signing list for Account #100022294365 called General will be Julie Bichel, Becky Baldwin, Michelle Thorburn, Christine Schram and the signing list for Account #100022294373 called Gaming will be Julie Bichel, Becky Baldwin, Michelle Thorburn, Christine Schram.

The minutes will be signed and taken to the bank to initiate the paperwork necessary to maintain signing authority on these accounts.

Name: _____

Name: _____

Date: _____

Date: _____

9. Old Business

- a. Approval of Financial Policy - **MOVED** Kris **SECOND** Julie
- b. Approval of Program Policy - **MOVED** Michelle **SECOND** Julie
- c. Illness policy - (updated in Program Policy) overviewed by Kris
- d. Fall Bottle Drive - Adam is still waiting to hear back from Return It Depot. The question was raised if we should be looking into the Nanaimo Depot? If so we would need someone available for a Tuesday pickup. Should we look into Qualicum Beach Depot?

10. New Business

- a. Volunteer hours - Depending on participation this season, we may have to implement a policy about mandatory volunteer hours for the club. Something like 5-10 hours per season. No need to have people commit to filling a role, just commit to helping with certain tasks. Amanda suggested having practice runs for parents regarding volunteer hours at meets. Request the possibility of a mentor program? The volunteer requirements for meets are covered in the guidebook for competitive swimming - should be a good place to start.
- b. Info from Karin at SD69. Fundraising/recruitment ideas - Jessica said that she spoke with Karin and info about the See It, Try It (SITI) was posted on their website, as well as shared with the elementary schools. **Ideas for Recruitment:** suggestion to have another SITI event, or a "Bring a Friend Event"(BAF). Possible to add an incentive to the BAF by providing a treat for swimmers who bring a friend (chocolate lolly?), or if the swimmer's friend enrolls in the club possibly the swimmer can have fees for one month waived (*this is a suggestion only at this point*). **Ideas for Fundraising:** Amanda suggested the cookie dough fundraiser for just before Easter. They have flexible dates, are local (from the mainland), they even have a dog cookie dough. She also suggested a coffee fundraiser to run before Christmas. They are also local (mainland). You get to pick the name of the coffee. The company prepares a poster for you with personalized info etc. They offer a light, medium, dark roast and a decaf. Turn around time is about 2 weeks for both fundraisers. One week setup, we say how long we'd like to run the fundraiser, then once payment is received, it is shipped.

ACTION: Amanda to reach out to both fundraisers to see if they are good to go.

ACTION: Becky to send Amanda RWD logo (pdf/jpeg).

11. Set Date for next meeting November 29th - 7pm

Meeting Adjourned: 8:04